

TARIFFS FOR CRUISE CALLS 2024



TROMSØ
HAVN



For use of infrastructure and services provided by the Port of Tromsø in connection with cruise calls

Valid from 1 January 2024

Innhold

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1. General provisions

All rates are stated in Norwegian kroner (NOK) exclusive value added tax (VAT). For information on commercial terms and conditions, and provisions concerning these tariffs, see “Commercial terms and conditions for cruise calls 2024”, which is published on www.tromso.havn.no

2. Terms and conditions

2.1 Maximum number of ships

The Port of Tromsø has two quays that are used for cruise calls, quay 8 in the city centre and quay 21 at Breivika.

Quay 21 at Breivika is 400 m long and can accommodate large cruise ships, while quay 8 in the city centre is limited to ships measuring under 230 m. Consequently, Tromsø can only have one cruise ship over 230 m berthed at a time.

2.2 Booking system

According to the adopted strategy, the Port of Tromsø will push for the green maritime shift in the north. Consequently, the Port of Tromsø wishes to ensure that future orders favour the most environmentally friendly cruise ships.

For bookings received after 1 January 2024, the following criteria will apply:

- **Bookings for 2024, 2025 and 2026**

The Port of Tromsø is open for bookings for 2024, 2025 and 2026 subject to available capacity.

- **Bookings for 2027 and beyond**

The Port of Tromsø open for bookings for 2027 and beyond with the following criteria:

1. Ships that are adapted for shore power will be given priority and these ships will be required to connect to the shore power facilities.
 - a. Ships that are adapted for shore power but do not connect to the shore power facilities will receive an EPI score of 0.
2. Minimum engine requirement at berth: Tier II
 - a. Bookings will not be confirmed for ships that do not meet these minimum requirements.
 - b. Ships that do not meet these minimum requirements on arrival will receive an EPI score of 0.

3. Environmental pricing

3.1 Environmental Port Index (EPI)

The Port of Tromsø invoices cruise ship calls with an additional charge or discount on quay charges and security charges based on the EPI score

EPI is an economic incentive to support sustainable and environmentally friendly cruise operations and to make it less profitable for polluting ships to call at ports.

No later than 72 hours after departure, the ship/agent must report data from their call via the DNV GL portal. If a ship fails to report data, it will be allocated an EPI score of 0 (zero).

| EPI score | Classification | Discount/additional charge |
|----------------------|----------------|----------------------------|
| >80% | A | -30% |
| >60% - 80% | B | -15% |
| >50% - 60% | C | -5% |
| >40% - 50% | D | 15% |
| >25% - 40% | E | 30% |
| >10% - 25% | F | 40% |
| >1% - 10% | G | 50% |
| 0% / ikke rapportert | | 100% |

4. Maritime infrastructure

4.1 Fairway dues

The Port of Tromsø has been instructed by the Norwegian Coastal Administration to set this fee to NOK 0 until overcharged fees are reimbursed to the users. Consequently, in practical terms, vessels calling at quays in the municipality's sea area will not be charged fairway dues in 2024. This will be shown by stipulating the fairway dues as NOK 0 in invoices issued by the Port of Tromsø.

4.2 Quay charges

Quay charges apply to commenced 24-hour periods and are calculated based on gross tonnage (GT) in accordance with the table below.

The quay charges cover the ship's use of the quay, a limited area for logistics such as gangways and handling provisions, as well as a designated area for passenger logistics.

The stipulated quay charges increase by 10% for turnaround operations, where one set of passengers departs the ship and another set embarks.

The stipulated quay charges increase by 10% for winter calls between 1 November and 1 May.

| GT intervals | Rate per GT |
|-----------------|-------------|
| 0 – 600 | 3.58 |
| 601 – 2,000 | 3.25 |
| 2,001 – 5,000 | 2.99 |
| 5,001 – 10,000 | 2.81 |
| 10,001 – 20,000 | 2.10 |
| 20,001 – 30,000 | 1.98 |
| >30,000 | 1.00 |

4.3 Waste disposal fee

Vessels ordering waste disposal services (e.g. container and sewage vacuum truck) will be invoiced the actual costs in addition to a 20% administrative charge.

| Description | Rate |
|---|----------------------|
| Administrative charge per order of waste disposal services (applies to both solid and liquid waste). Minimum fee equivalent to one hour's work, cf. Section 6.2. Maximum NOK 12.000 | 20 % of actual costs |
| Maximum waste disposal fee per call for vessels not delivering waste | 1,500.00 |
| Charge for waste of items left on the quay without prior agreement with the Port Control prior to departure (the actual costs for removal of the waste/items are charged in addition) | 10,000.00 |
| Administrative charge for ordering waste disposal services less than 24 hours before arrival | 5,000.00 |

4.4 Security (ISPS) charges

| Description | Rate |
|--|----------|
| Cruise ships – regular call, per passenger per day | 35.00 |
| Cruise ships – turnaround port, per passenger total disembarking + embarking | 50.00 |
| Hourly rate (regular working hours) for security guards | 650.00 |
| Hourly rate (overtime) for security guards | 1,000.00 |

The security charge covers one security guard throughout the entire call as well as an addition security guard during s specific period, normally between 08.00 and 18.00. A third security guard is made available during turnaround calls.

Cruise ships pay the security charge on a per passenger per day basis. Cruise ships conducting passenger turnaround pay for both embarking and disembarking passengers in accordance with the table above. In cases where the total security charge is under NOK 2,000 per hour laytime for the ship, the vessel will be charged the ISPS charge that applies for other calls (30% plus security per hour).

In the event of high activity during a call, e.g. during turnaround calls or provisioning when 2 (or 3 during turnaround calls) security guards are insufficient, the Port of Tromsø reserves the right to place additional security guards in the area at the vessel's expense.

General

Security guards for cruise calls must be ordered through the Port of Tromsø.

The vessel will be invoiced for any additional costs incurred due to changes in arrival or departure times made less than 24 hours before the notified time of arrival.

During normal operation with security level 1, the security charge will be levied in accordance with the Port tariffs. During situations where the security level is raised, the vessel shall cover any additional costs for measures necessitated by the port call.

4.5 Passenger fees

A passenger fee is levied on vessels and vehicles operating passenger services. These apply to both embarking and disembarking passengers, as well as passengers using the Port of Tromsø's facilities.

The passenger fee does not apply to passengers on the Coastal Voyage, express boats and bus services.

| Description | Rate per passenger |
|----------------|--------------------|
| Passenger fees | 18,00 |

4.6 Charge for external crane and machine operator

| Description | Rate |
|---|----------|
| Use of mobile crane on the Port of Tromsø's areas and quays per hour | 421.00 |
| Maximum daily rate (equivalent to 10 hours) | 4,210.00 |
| All other use of vehicle-mounted crane per hour | 421.00 |
| Use of other machines on Port of Tromsø's areas per hour (does not apply to fixed terminal operators) | 259.00 |
| Maximum daily rate (equivalent to 10 hours) | 2,590.00 |
| Use of external lift – per 24-hour period | 750.00 |

The Port of Tromsø must be notified (via the Port Control) on commencement and completion of work.

4.7 Charge for buses over 3.5 tonnes in connection with cruise calls

| | |
|---------------------------------|--------|
| Per vehicle, per 24-hour period | 325.00 |
|---------------------------------|--------|

5. Services

5.1 General for all services

Services are activities which the port performs on behalf of and for our customers.

- Rental of equipment and labour are included in sale of services.
- No vehicles, machinery or boats are rented without operator/driver, and the stated rates are inclusive operator/driver.
- Services that the Port of Tromsø can deliver should as a starting point be ordered through us. If we do not have the capacity to provide the service, external operators and/or terminal operators may be requested.
- A minimum rental period of two hours applies for operations outside regular working hours.

Cruise ships ordering a wheel loader/forklift for waste management or provisioning, etc. must provide a minimum of 48 hours' notice. For orders received after this time, a minimum of five hours will be invoiced for the operation in addition to an administrative charge equivalent to two hours' work.

Working hours at the Port of Tromsø

The regular rates apply during normal working hours for employees at the Port of Tromsø:

- 15 May – 14 September, Monday-Friday, 08:00-15:00
- 15 September – 14 May, Monday-Friday, 08:00-15:45

A surcharge over and above the regular rates is based on the working hours and is 50%, 100% or 133% (public holidays).

5.2 Labour

Standard rates apply during normal working hours for employees at the Port of Tromsø:

| Description | Rate |
|---|----------|
| Standard hourly rate for operational staff, inclusive transport | 860.00 |
| Standard hourly rate for administrative staff | 1,202.00 |
| Overtime 50% per hour | 1,268.00 |
| Overtime 100% per hour | 1,676.00 |

The minimum rental period during regular working hours is one hour. However, outside regular working hours, a minimum of two hours will be invoiced.

5.3 Fresh water

Standard rates apply during regular working hours for staff at the Port of Tromsø:

| Beskrivelse | Pris |
|---|----------|
| Supply of water, per m ³ | 30.00 |
| Minimum rate (10 tonnes) | 300.00 |
| A one-off labour charge equivalent to one hour applies for deliveries of water during regular working hours | 860.00 |
| A one-off labour charge equivalent to one hour's overtime (50%) applies for deliveries of water outside regular working hours | 1,268.00 |

5.4 Wheel loader and forklift

| Description | Rate regular working hours | Rate overtime 50% | Rate overtime 100% |
|------------------------------------|----------------------------|-------------------|--------------------|
| Wheel loader per hour | 1,270.00 | 1,678.00 | 2,086.00 |
| Forklift per hour including driver | 1,142.00 | 1,550.00 | 1,958.00 |

The minimum rental period during regular working hours is one hour. However, outside regular working hours, a minimum of two hours will be invoiced.

6. Other provisions

6.1 Charge for cancellation of calls

In the event of cancellation of cruise calls, quay charges and services will be invoiced in accordance with the table below:

| Timing of cancellation | % of amount |
|-----------------------------------|-------------|
| Less than 7 days before arrival | 50% |
| Less than 48 hours before arrival | 75% |
| Less than 24 hours before arrival | 100% |

6.2 Requirements relating to mooring personnel

Mooring personnel must be ordered via private operators in Tromsø. The Port of Tromsø requires that the following quantity of personnel is ordered for cruise calls:

| Ship's length | Qty during arrival | Qty during departure |
|---------------|--------------------|----------------------|
| Up to 100 m | 1 | 1 |
| 100 m – 150 m | 2 | 1 |
| 150 m – 250 m | 4 | 2 |
| 250 m – 300 m | 6 | 4* |
| Over 300 m | 8* | 4 |

*= the quantity of personnel may be reduced by 2 providing that experience with the relevant ship indicates that this is justifiable.

6.3 Use of the ship's own equipment for passengers

Many companies in Tromsø offer equipment rental to passengers. Cruise ships providing their own equipment will make it more challenging for these companies to maintain these offers and will result in a more limited selection. Consequently, we encourage cruise lines not to use their own equipment, but rather contact one of the local providers. For more information, please contact the local shore-ex agent or the Port of Tromsø

6.4 Timing of arrival

From 2026, the time of arrival will be regulated so the earliest arrival at Breivika (quay 21) will be at 09.00 and in the city centre at 08.00. Bookings that have already been confirmed will not be affected by this. This provision may be deviated from in individual cases following a discretionary assessment.



Design: Norbye, Forsidefoto: Lars Åke Andersen/Tromsø Havn, Baksidefoto: Vegard Jørgensen/Tromsø Havn.



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